

Fairview Business Association  
By-Laws  
Accepted November 12, 2001

ARTICLE I: Purpose

**Mission:** The mission of the Fairview Business Association is to identify, promote and support the local businesses and the local Fairview Community.

ARTICLE II: Membership

**Section 1:** All applicants for membership shall complete a membership application form which will be kept on record in accordance with their start date.

**Section 2:** To qualify as an applicant a person must be active in the daily management or operation of a significant portion of the business.

**Section 3:** Persons, institutions, organizations, and agencies within the limits of greater Fairview will be eligible for membership.

**Section 4:** Each member must pay membership dues as determined by the association, which entitles that member to one vote per business.

**Section 5:** All full members must attend 8 of the 12 meetings per year to retain voting privileges.

**Section 6:** Membership shall become effective after the association has accepted the member by majority vote at the next monthly meeting, at which time dues will be collected.

**Section 7:** Full Member — Operates a business within the boundaries preset by the Fairview Business Association; has paid full member dues; and is entitled to the privilege of voting.

**Section 8:** Supporting Member — Non-voting member who recognizes and supports the mission and activities of the Fairview Business Association and has paid supporting membership dues. Such membership shall entitle members to credit in print.

**Section 9:** The officers shall have the power to call a vote of the members in order to terminate a membership by 2/3 majority after notice to the member of a violation of these by-laws. The member shall not be eligible for renewal of membership until permitted by 2/3 majority vote of the membership.

**Section 10:** Any member who remains delinquent more than 60 days in the payment of dues shall be automatically removed from membership until a new application is submitted and delinquent dues are paid. Amended from 90 days to 60 days 2/9/06.

## ARTICLE III: Officers

**Section 1:** The officers of the Fairview Business Association shall be President, Vice President, Treasurer, Secretary, and Chairs of the Standing Committees as described in this document.

**Section 2:** President will be the chief executive officer of the association and shall preside at all the meetings of the officers and the Association and shall have the following duties:

- a. Sign or countersign, as necessary, bills, notes, checks, and contracts, pertaining to the ordinary course of business.
- b. Report to the members at regular meetings of items of past interest or concern.
- c. Submit a progress report of the Association's achievements at the end of each year.
- d. Such other duties as the officers deem necessary.

**Section 3:** Vice President shall assist the President in the management and duties of the Association and the following duties:

- a. Preside at the meetings in the absence of the President.
- b. Such other duties as the officers deem necessary.

**Section 4:** Treasurer will be responsible for the following:

- a. Keep and maintain accounts and business transactions of the Fairview Business Association. The book of accounts shall be open to view by any member.
- b. Deposit all money and valuables in the name and to the credit of the Association.
- c. Sign or countersign bills, notes, checks, and contracts pertaining to the ordinary course of business.
- d. Such other duties as the officers deem necessary.

**Section 5:** Secretary will be responsible for the following:

- a. Keep accurate records of members within the Association.
- b. Record, maintain and distribute minutes of each meeting.
- c. Such other duties as the officers deem necessary.

**Section 6:** Committee chairs shall be considered officers of the Association and shall have the following duties:

- a. Report to the officers and members on the overall work of their respective committee.
- b. Such other duties as the officers deem necessary.

**Section 7:** Officers of the Association shall be elected by the membership by majority vote and installed at an appropriate meeting as determined by the previous officers.

**Section 8:** Officers shall serve one full term and shall serve until such person resigns, is removed or otherwise disqualified to serve, or until a successor is installed.

**Section 9:** Term of office is one year, and elected officers shall not serve more than two consecutive terms in the same position.

**Section 10:** An officer may be removed from their standing with reasonable cause at any meeting by majority vote of the members. Any officer may resign by submitting written notice to the President, or in case of the President to the Vice President.

**Section 11:** Standing committees shall be formed by the officers. These standing committees can change on an as needed basis. Committee chairs may be removed by majority vote of the membership.

**Section 12:** Temporary committees may be installed at any time as determined by the officers to perform a specific, limited task. Their chairs of these committees are not to be considered officers.

## ARTICLE IV: Dissolution

**Section 1:** Distribution of corporation assets upon dissolution:

a. Resolution: On march 6, 2003, the membership of the Fairview Business Association voted unanimously upon dissolution of the Fairview Business Association all assets will be donated to a Fairview area charitable organization to be determined at the time of dissolution.